

REPUBLIC OF KENYA THE NATIONAL TREASURY AND PLANNING

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P O BOX 30007 – 00100
NAIROBI

10th July, 2020

To All Bidders

RE: PROVISION OF ONSITE SUPPORT FOR IFMIS APPLICATIONS, ENHANCEMENT

OF IFMIS E-PROCUREMENT AND INDEPENDENT INTEGRATED FINANCIAL MANAGEMENT INFORMATION SYSTEM FOR SEMI AUTONOMOUS

GOVERNMENT AGENCY (SAGA)

TENDER NO. TNT/049/2019-2020: ADDENDUM II

The National Treasury has issued the following addendum for the Tender for Provision of Onsite Support for IFMIS Applications, Enhancement of IFMIS E-Procurement and Independent Integrated Financial Management Information System for Semi Autonomous Government Agency (SAGA).

S/No.	Question	Response from the Client
1.	Tender Ref: System Administrators (Operating system) - at least Two (2No.) (Page 55, Point No 28) 2nd Bullet - At least one on Solaris system administrator Is the requirement out of the two operating system administrators, ONE should be from Solaris and the other one can be from any other operating system? Or The requirement is about the Solaris Administration Certification? Please clarify Also please clarify, what is the expectation on	Both should be solaris administrator with windows administration as added advantage Certification should be Solaris Administration Certification For the support of the system which are under the platforms

S/No.	Question	Response from the Client
	certification of System Administrators (whether Solaris or Non Solaris)	
2.	General: Request for Extension General Request you to provide us at least two weeks of extension from the submission date – (8th July, 2020) to respond this RFP. The Tender was extended to close on Wednesday 15th July, 2020 at 11.00 a.m.	The Tender has been further extended to close on Wednesday 22 nd July, 2020 at 11.00 a.m. This is due to the number of clarifications sort by bidders.
3.	Page 18: Point 2 and 5 Clause 2.20.1 Preliminary Evaluation Certified copies of Current Tax Compliance Certificate or equivalent and certificate of confirmation of Directors and shareholding (CR12) or equivalent for international firms which Must be certified by the Kenyan Missions in the respective countries of origin or the respective firm's country's mission in Kenya (for each party / member of the consortium in case of joint venture. Due to Covid-19 most of the Kenyan Missions or respective firm's country mission in Kenya are closed. It is difficult to get certified. We recommend these two points not to be mandatory requirement due to this pandemic situation.	The mandatory requirements cannot be altered. Kenya is operating at optimal levels despite the COVID -19 constraints.
4.	Page 18: 2.20.1 Preliminary Evaluation Certified copies of current Tax Compliance Certificate or equivalent for International Firms which must be certified by the Kenyan Mission in the respective countries of origin or the respective firm's mission in Kenya (For each party /member of consortium in case of joint venture)	Yes, its mandatory for International Firms to submit a Tax Compliance Certificate or equivalent. The is for eligibility of the bidder since the firm must show evidence that they have fulfilled tax obligations, in the respective countries of origin.

S/No.	Question	Response from the Client
	It is stated that Prime / Lead partner should be a locally owned firm. All the payment will be through local firm. Is it mandatory to submit Tax Compliance certificate or equivalent for International Firms?	
	If so why?	
5.	Page 98 7.4 lot I Price Schedule Form Does IFMIS have Oracle support? If so, please include oracle support details.	Yes To be shared with the winning bidder
	If not, do we include oracle support pricing?	
6.	Page 99 7.4 Lot II Price Schedule of Services Does IFMIS have oracle valid licenses? If so, please include oracle support details.	Yes
7.	If not, do we include oracle support pricing? Page 108 Project Management and Administration; Lot I - Hyperion support & Enhancements Program based budgeting is done outside Hyperion. Do you need to develop this budgeting module in Hyperion 'or' do you want to propose only the integrations support with the existing customized Program based	
8.	budgeting solution? Please Clarify Page 29; Project Management and Administration; Lot I - Hyperion support & Enhancements We assume that there is No Upgrade scope for the existing Hyperion 11.1.2.4 applications to 11.2 version. Please confirm. Hyperion version	

S/No.	Question	Response from the Client
	11.2 supports only Windows server 2019. It is the only OS supported. Hence wanted to get this clarified.	
	Page 29; Project Management and Administration; Lot I - Hyperion support & Enhancements	
9.	Earlier we were informed that there were 500 FDMEE mappings. But now the RFP document says there are only 150 FDMEE mappings. Please confirm on the exact number	150
	Page 29; Project Management and Administration; Lot I - Hyperion support & Enhancements	
10.	For the Hyperion application support purpose, should we still assume the earlier clarification that there are 2 unique tickets received per day. Else please clarify on the ticket volume details for Hyperion applications	Yes
11.	Page 32; Project Management and Administration; Lot I - Hyperion support & Enhancements	Yes
11.	Do you expect us to provide only Onsite support, as mentioned in Page 32 of the RFP document under section 3.3 Please clarify	
	Pages 57; Solution Architecture; Lot II - NYS Budgeting System Implementation	
12.	How is the planning and budgeting exercise being carried out today at NYS? Is it done manually using Excel spreadsheets? Please clarify	Through IFMIS
13.	Page 57; Solution Architecture; Lot II - NYS Budgeting System Implementation	Yes
	Does NYS have all the budgeting requirements	

S/No.	Question	Response from the Client
	as developed in IFMIS - CAPEX, OPEX, Workforce, REVENUE	
	Page 57; Solution Architecture; Lot II - NYS Budgeting System Implementation	
14.	Is the plan to modify the Hyperion applications developed in IFMIS, to include NYS or to develop a new set of Hyperion applications for NYS. Please clarify	Yes
15.	Page 57; Solution Architecture; Lot II - NYS Budgeting System Implementation Does NYS follow the same COA as the one defined in IFMIS system?	Yes
16.	Page 57; Solution Architecture; Lot II - NYS Budgeting System Implementation What is the estimated user count expected to use the Hyperion applications from NYS.	Minimum 10
17.	Page 57; Solution Architecture; Lot II - NYS Budgeting System Implementation What is the approx. number of entities/ business units and departments participating in the planning and budgeting exercise from NYS?	10
18.	Page 29; Solution Architecture; 2. Scope of the Assignment Upgrading the all the existing applications and databases for SOA, E -Business Suite - Is upgrading SOA and E -Business Suite part of scope? If yes please share the Architecture Diagram and Production Environments details including Operating System of SOA and EBS	Yes To Be shared to the winning bidder
19.	Page 30; Solution Architecture; 3.1 Objectives Upgrade of the systems. Upgrades of the applications and databases to	All under this RFP

S/No.	Question	Response from the Client
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	the current versions Please elaborate the which Applications and Databases to upgrade?	
20.	Page 57; Others Introduction	Yes
	Is National Youth Service (NYS) a single entity?	
21.	Page 57; Others Introduction; Does NYS Operate as a separate Operating unit	Yes
	Page 57; Others Introduction;	
22.	Does NYS needs to be delinked from the current configuration and created as a separate entity in the current application. Please elaborate	No
	Page 57; Others Introduction;	
23.	Is the Procurement process of NYS independent, when compared to other entities in IFMIS	No
	Page 57; Others Introduction;	
24.	Are the Requisition and Procurement Approvals with the same entity.	Yes
	Page 62; Solution Architecture; 7 - E - Procurement Module –	
25.	Requirements When we state "Automate the entire process of RFQs'/RFPs'", what specific functions needs to be automated. Please elaborate.	The processes of procurement methods in the Tender Document
	Page 62; Others 8 - Servicemen and Servicewomen	Attacked in the Tander Decrees
26.	Please provide details of Service men and	Attached in the Tender Document as indicated in appendix 3
27.	Page 62 Solution Architecture 7 - E-Procurement Module – Requirements	Manual And Others Stand alone Systems
	What is the current solution for SAGA that is	

S/No.	Question	Response from the Client
	being configured?	
28.	Page 62 Solution Architecture 7 - E-Procurement Module – Requirements Are there any specific customizations in procurement , Sourcing or e - procurement for NYS	No
29.	Page 62 Solution Architecture 7 - E-Procurement Module – Requirements Is the Procurement Plan used in IFMIS also applicable for NYS	Yes
30.	Page 62 Solution Architecture 7 - E-Procurement Module – Requirements List the various tax lines used in the purchase order	Withholding VAT, Income Tax, Consultancy Fee, Rental Income
31.	Page 62 Solution Architecture 7 - E-Procurement Module – Requirements Anticipated number of reports to be development for NYS	Minimum 100
32.	Page 72 Others Lot2- Appendix 2 Please let us know approximately how many SOA integrations are part of scope for the systems in Appendix 2 table	As mentioned in the Tender Document but can be added as per client request
33.	Page 57 Others Lot 2 DO you have any other SOA integration requirements in Lot2 apart from those mentioned in Appendix 2 in page 72 of Lot2? If yes, please specify the approximate number of integrations, source and target system etc.	No
34.	Page 57 Solution Architecture Lot 2	Same COA,

S/No.	Question	Response from the Client
	Please confirm all the modules will be implemented with accounting method "Accrual" and with the same Chart of accounts of current IFMIS system? Do you plan to have new charts of account?	For now no new COA
35.	Page 58 Solution Architecture Lot 2 Are you looking for Master Files and Opening Balances Migration?	No
36.	Page 59 Solution Architecture Lot 2 Can you provide the details of migration scope like customer, supplier, items master migration? What is the Volume of AR invoice, Receipt, customer, supplier?	Not Applicable
37.	Page 60 Solution Architecture Lot 2 Is there any requirement for historical data migration?	Not Applicable
38.	Page 61 Solution Architecture Lot 2 How many Legal Entities, operating units and Ledgers are required?	48
39.	Page 62 Solution Architecture Lot 2 What is the Integration Framework currently in -place?	To be provided to the winning bidder
40.	Page 63 Solution Architecture Lot 2 Provide the details of the internal or external systems with which the proposed new ERP system needs to be integrated	Internal EBS, Hyperion, KRA's iTAX and CBK
41.	Page 64 Solution Architecture Lot 2 Are there any reporting requirements?	Yes

S/No.	Question	Response from the Client
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42.	Page 65 Solution Architecture Lot 2 Please confirm if the new implementation will be done after upgrade to new version?	Before upgrade
43.	Page 66 Solution Architecture Lot 2 We assume implementation scope is to implement standard functionalities available in the system and Customization is out of scope?	castornization
44.	Please clarify how 'Servicemen & Servicewomen' solution is being carried out currently. Can we propose Oracle EBS HRMS modules for implementation of this module like Recruitment, Payroll, Training etc.? Please state your expectations.	
45.	Page 74 Solution Architecture Lot 2 Please specify whether Oracle EBS HRMS application is in use currently? If yes, specify the modules which are in use	Not applicable
46.	Page 73 Solution Architecture Lot 2 We understand that, Recruitment of Servicemen & Servicewomen a continuous process, but each E2E cycle (Recruits Admission, Medical Examination, Issuance of Service Numbers, Training) would span over 16 Weeks. Also please state the recruitment frequency	Once per year
47.	Page 73 Solution Architecture Lot 2 Please state the No. of Business users & End users (Self -Service users) for this module.	30
48.	Page 73 Solution Architecture Lot 2 Please state the applications that need to be	Accounts Payable

S/No.	Question	Response from the Client
	interfaced with this module.	
49.	Page 73 Solution Architecture Lot 2 Please state the volume of historical Servicemen & Servicewomen data that needs to be migrated. Can we consider only Active Personnel data for migration (or) entire data. Please specify. We expect NT will provide the required data in	Not applicable
	the required templates which we will provide. Please confirm	
50.	Page 84 Solution Architecture Lot 2 Please state the No. of Servicemen & Servicewomen that are currently available for whom the Payroll needs to be run	William Stade
51.		
52.	Kindly confirm if NYS has been using IFMIS for processing of PO's, Invoices, Payments and Budgetary tracking	1/
53.	Kindly explain why there is need to create a new instance of IFMIS for NYS and other SAGA's. For all SAGA's, this can be configured on the current installation since the existing architecture allows for a plug and play kind of configuration.	all others will be anchored
54.	Kindly confirm if the current IFMIS modules except, e- procurement have been aligned to existing laws and guidelines. The details for e-procurement requirement have been well articulated.	Yes
55.	Under lot 1; from previous tender published in March, 2020 there was a requirement to fix issues identified from past audits and long outstanding user issues. The current bid does	The current vendor has resolved most of the issues

S/No.	Question	Response from the Client
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	not have the requirement for fixing of outstanding issues that were on bid published in March, 2020. Please confirm if all issues have been sorted out and that the current bid is for support as outlined. For ease of reference, we have referred to the issues that were raised in the bid as follows;	
	Detailed requirements for the strategic maintenance; The contractor will be required to work closely with the IFMIS Team at the National Treasury to provide and implement specific action plans within the defined change management procedures to conclusively resolve the key issues identified for immediate action including but not limited to the following;	
	 Corrupted data in accounting tables Accounting entries have not been created for several sub ledger events Un – transferred journals from sub ledgers Unposted journals Erroneous journals held up in GL Erroneous usage of control accounts Several accounts showing unusual balances Financial periods not closed Enforcement of internal process controls Systems security enhancements Other system audit issues identified. 	
	The list of issues above has been documented and bucketed based on assumed complexity of the assignment. We understand that as part of enhancing system usage and utilization, the National Treasury has embarked on fixing the existing long outstanding issues that have remained unresolved over time.	

S/No.	Question	Response from the Client
	Kindly confirm and clarify the above issues to enable our team to work on the technical and financial proposals as guided by the tender document	
56.	Please share the issue log of last 5 years from IBM QRador ticketing tool. At least last 2 years tickets are required.	This can only be shared with the winning bidder if they will be any.
	Please share the number of users using following applications	Oracle EBS Financials - 2500
57.	Oracle EBS Financials	Oracle Hyperion- 560
57.	Oracle Hyperion	Oracle BPM Process -
	Oracle BPM Process	Dashboards - 100
	Dashboards	
58.	Whether the vendor can propose onsite-offshore model for lot 1 & lot 2.	No but for the spare resource can be offshore but onsite has to meet the criteria as per RFP
59.	Does the EBS system of the IFMIS use Multi Org Structure of Single Org Structure.	No
60.	Totally, How Many Legal entities are available in IFMIS EBS System?	650
61.	IFMS has 48 Ledgers do all the Ledgers have same Functional Currency or Different Functional currency?	Same
62.	Do you use Financial Consolidation?	No
63.	If Yes, how is the Consolidation being handled?	N/A
64.	For Tax on Transactions purpose, do you use EBIZ Tax or have any other system to	No

S/No.	Question	Response from the Client
	Localization.	
65.	Does IFMS use Intercompany Transactions If Yes are you using AGIS Module or any other system or Custom Solution.	No
66.	What are the features being used through Custom Cash Management Module	Auto reconciliation and Cash Planning
67.	Where are the Bank Accounts created from in EBS or Custom Cash Management system	EBS
68.	How are the Bank Reconciliation done , Is there IFMIS to Bank Integration done	Yes
69.	How Is the bank statement reconciliation being done automatically?	Yes using integration
70.	Are all the 550 Operating Units Operational	Yes
71.	Why only 180 Operating units for Hyperion?	In counties budgets are done in consolidation
72.	There are 3 Legacy systems with different COAs how are they mapped to the chart of Accounts pertaining to EBS and Hyperion System COAS	They are not mapped, they are stand alones
73.	Does the IFMS System provide access to External Suppliers through i-Supplier Portal of E-Procurement module?	Yes
74.	How's the receipt management being handled is i-Receivable module also implemented	Yes, Accounts Receivable module is implemented, users are able to capture and remit receipts
75.	Do Customers also have access to IFMIS System	Yes

S/No.	Question	Response from the Client
76.	What is the type of Accounting Method being used in the GL Ledgers IFMIS?	Cash basis
77.	Do all the Ledgers have the same Accounting Method or Different Methods	Yes
78.	Is the Hyperion Planning & Budgeting the source for all the Budgeting and Planning initiative?	Yes
79.	What are the application software and the databases used for the Legacy system	Oracle applications and database
80.	Are the Legacy systems also integrated through SOA	No
81.	What is Old Chart of Account instance	Instances used by obsolete COA
82.	Do IFMIS system use Encryption Software's for integrations between the systems of IFMS or other Portals lie Banks Etc.	Yes
83.	Do you have Evaluation process of suppliers before onboarding to the Supplier to the isupplier Portal	Yes
84.	Does IFMIS follow Approval Management Engine to Route and Process New Supplier Registration Requests and Qualifications	Yes
85.	Does the IFMIS E-Procurement also cater to internal Requisitions also	Yes
86.	Does the existing E-Procurement has the Complex Purchase orders implemented for Services Procurement or the E-Procurement of IFMIS use only Standard Purchase Orders?	Yes

S/No.	Question	Response from the Client
87.	How is the Commercial Evaluation done in IFMS E-Procurement Module for the Tenders Received?	Through Matrix
88.	Does IFMIS have any Document Servers Ex MS Share Point Server or Oracle's Documentum Server integrated with Tender Management or Contract Management or any other systems under the IFMIS.	No
89.	Dos IFMIS E-Procurement have the desktop Receiving enabled to the Users	No
90.	What is Servicemen and Service Women proposed business processes and What are the below modules and to which system do they belong to. Paramilitary Module national Building Module Vocational Training Module	Not applicable
91.	How many types of Budgets are defined in IFMIS system through Hyperion	Two
92.	Does IFMIS system you carry Forward the Budget Balances to the net Financial year.	No
93.	Does IFMIS Budgeting system Hyperion and the Transaction processing system EBS exchange Budget Balances status i.e. two way budgetary balances .	No
94.	Page 31, we understand other 3 legacy systems being used are out of scope of lot 1.	Yes
95.	Page 36-37	Through normal EBS process

S/No.	Question	Response from the Client
	"Supplier Management"	
	Please describe the supplier delivery validation and rejection management and cycle of update.	
96.	Page 40 "Contract Management" Please describe the cyclic hold and release process of contract retention, if any.	The 10% retention is deducted under GOK contract fee upon validation of merchant's invoice and paid to the department's deposit account. The amount is then receipted using AR module and paid to the merchant once the project is complete
97.	Page 41 "Integration" What will be the expected number of Integration for data exchange? What will be the expected number of APP to be develop of Smart phone users?	See page 41 of the Tender Document: The bidder shall be required to develop an integration mechanism that allows data exchange between systems by developing a standard API for data exchange Two APPs as explained on page 41 of the tender document
98.	Page 43 – Point- ii "Oracle EBS Financial, Purchasing and Sourcing Functional Consultants" Please elaborate the process enhancement frequency and consideration of enhancement.	Process enhancement is not frequent, it is done when recognized as a requirement to improve system flow or solve users' recurring issues.
99.	Page 44 – Point-Xi "Oracle EBS Financial, Purchasing and Sourcing Functional Consultants" Please describe the condition of responsibility creation. Is the responsibilities are define as per position	Responsibilities are created in EBS as per position and department

S/No.	Question	Response from the Client
	and department or is it user specific?	
	Page 44 –Point-XV	
	"Oracle EBS Financial, Purchasing and Sourcing Functional Consultants"	County Specific
100.	Please describe the period closing control.	
100.	Is period closing has centralized control or is it county specific?	Monthly
	What is the tentative timeframe of period close and reconciliation?	
	Page 44 –Point-XVii	
101	"Oracle EBS Financial, Purchasing and Sourcing Functional Consultants"	Both users and suppliers contact the IFMIS office and are assisted
101.	Please describe Assist in resolving issues arising out of the usage of Supply Chain Management Modules (Purchasing).	accordingly
	Page 44 –Point-xix	
	"Oracle EBS Financial, Purchasing and Sourcing Functional Consultants"	
102.	Please describe the solution documentation submission cycle as per date. I.e. if any solution has been, ready or delivered at the last week or day of the month. What will be the considerable period for submitting the solution document?	Within three days of reporting the issue
	Page 116 clause 5.4.1.1	Approval is required
103.	a. Only these three category is required during supplier self-registration. Please explain.	
	b. Whether approval is required for Supplier self-registration.	

S/No.	Question	Response from the Client
	Page 117 clause 5.4.1.10	950,000
104.	How many internal and external supplier are present.	
	Page 118 clause 5.4.1.12	We don't blacklist
105.	What are the criteria to black list the suppliers.	
	Page 119 clause 5.4.2.3	Current Year
106.	Procurement plan of how many prior years is required. Please specify the count.	
	Page 120 clause 5.4.3.7	Two levels
107.	How many level of approvals are required .Please share the limits for the same.	
	Page 123 clause 5.4.4.4	To continue summittee hiddings
108.	Please explain in details what exactly is expected by the document management system.	To capture supplier bidding documents
	Page 123 clause 5.4.4.5	Minimum is Three (3 No.) members
109.	How many members are present in Tender Opening Committee?	excluding the Secretary in accordance with the Public Procurement and Assets Disposal Act, 2015
	Page 124 clause 5.4.4.9	Unseal stage technical allows users to
110.	Please explain in detail unsealing process. In standard system, we have two unsealing steps they are technical and commercial.	evaluate and enter scores for both preliminary and technical evaluation; unseal stage commercial is about opening the prices
111.	Page 125 clause 5.4.6.5	The criteria is as set out on a specific
	Please explain in detail criteria to shortlist the proposals.	RFPs

S/No.	Question	Response from the Client
112.	Page 127 clause 5.4.8.1	Yes
	What are the contents of framework agreement document and does it require an approval.	
	Page 29 -	Oracle
113.	Support of the customized cash management	
	In which technology it has been customized.	
	Page 29-	All of them are in SOA technology
	o SOA and relevant integrations.	
114.	Can we have distinct count for integrations per technology (SOA, ODI, ODBC, API, SQL*Loader etc.)?	
	Page 31 -	
	6. Integrations within the IFMIS modules and other third-party system	
	What are other third party systems and how they are integrated apart from below?	Thou are only integrations that are in
115.	IFMIS/KRA – iTax (Revenue Collection, PIN Validation, Withholding Taxes)	They are only integrations that are in place
	• IFMIS/CBK Banking System – payments, bank statements	
	Oracle Hyperion and EBS – through FDMEE adapter	
	Page 42	
116.	vi. Develop and publish an IFMIS app for smart phone users	
	Need more details on what are expected features number of screens and underlined technology preference (Kony, MAF, O-JET etc).	Will be developed as per this TOR

S/No.	Question	Response from the Client
117.	As we can see many integrations though SOA so have you implemented Integrated SOA Gateway (ISG) as well to consume the seeded web services?	Yes
118.	Which Components of Hyperion/Hyperion Database or Software is on Sun Solaris Version? As mentioned in RFP Hyperion application is on windows 2012 R2. Reference LOT-1, Page No-30	Solaris – Database Windows - Essbase
119.	In the RFP, it is mentioned that Hyperion Application has the 6 Cubes - Please list the cube based on the type like ASO/BSO. Reference LOT-1, Page No-30	All use ASO/BSO
120.	How many segments and Dimensions are there in Oracle GL and Hyperion? Reference LOT-1, Page No-30	GL-Seven segments Hyperion-six dimensions
121.	In the RFP, it is mentioned that Hyperion is having 150 FDMEE mappings & Hyperion integrated with oracle EBS R12 - Please list the Integrated modules like Oracle GL, HRMS etc. Reference LOT-1, Page No-30	Only General Ledger
122.	Is metadata integration is also done with Oracle GL Reference LOT-1, Page No-30	No
123.	Is the national budgeting & County budget is based on certain drivers for revenue and cost or it is an incremental inflation done on last year Actuals? Reference LOT-1, Page No-30	Revenue and cost

S/No.	Question	Response from the Client
124.	Does the national budgeting include - Budgeting for Operational Expenses including Staff Cost budgeting, Capital Expenses? Reference LOT-1, Page No-30	Yes
125.	Existing reports from Hyperion are available on Hyperion Financial reporting studio or it is done through Smart-view. Reference LOT-1, Page No-30	Hyperion financial reporting studio
126.	More Clarification if possible on-Use of budget version codes for posting of original and supplementary budgets instead of period. Reference LOT-1, 5.1.1 Page No-108	Uses period to post budget in GL
127.	Page 135 clause 5.10.1 What type of DR setup in current environment (active stand by or logical stand by) Please elaborate.	DR set-up is active standby

All other terms and conditions of the tender remain the same.

HEAD, SUPPLY CHAIN MANAGEMENT SERVICES FOR: PRINCIPAL SECRETARY / NATIONAL TREASURY