

REPUBLIC OF KENYA



THE NATIONAL TREASURY & PLANNING FINANCIAL SECTOR SUPPORT PROJECT

CONSULTANCY TO SCOPING OF ICT REQUIREMENTS FOR SACCO SHARED DIGITAL SERVICES PLATFORM

REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES – FIRMS SELECTION) FSSP/PIU/SASRA/60/2020-21

Credit No: 5627 KE
Project ID No: P 151816

1. The Government of Kenya (GoK) has received financing from the World Bank towards the cost of the Financial Sector Support Project (FSSP) whose overall development objective is to strengthen the legal, regulatory and institutional environment for improved financial stability, access to and provision of, affordable and long term financing. It is intended that part of the proceeds of this credit be applied to eligible payments under the contracts for a consultancy to Scope ICT Requirements for a SACCO Shared Digital Services Platform to be implemented over a period of six (6) months.

2. Objective of the Assignment

The overall objective of this consultancy is to scope ICT Requirements for a SACCO Shared Digital Services Platform to be implemented over a period of six (6) months.

3. Scope of the Work

The scope of work of the assignment will cover, but is not limited to the tasks described below:

- Determination of technical and business services/resources that are necessary for the Sacco Shared Digital Services Platform;
 - Determination of user application requirements and specifications, including interconnectivity with the Regulator, National Payment System, mobile and agency banking solutions and other external systems;
 - Identification of possibilities for further automation of workflow processes;
 - Determination and recommendation on the resources (including hardware, networking, etc.) required to implement the recommended Sacco Digital Shared solution;
 - Determine the staffing structure and the skills set required to effectively utilize and administer the proposed Sacco Shared Digital Services Platform;
4. The National Treasury (the Client), through its Project Implementation Unit (PIU), now invites **eligible consulting firms "Consultants"** to express their interest in providing this service. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Service for a similar institution. The consulting firm and its consultants should have extensive experience in Information Systems Technology within the context of Financial/Banking institutions. This should include experience in: systems audit, system analysis, design and implementation, business process (re)engineering, project management, change management and aligning core business objectives. The shortlisting criteria are: (a) Consultancy experience; (b) Relevant job assignments undertaken in the last five years; (c) Experience in developing/emerging markets.
5. The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's Guidelines: *Selection and Employment of Consultants* [under IBRD Loans and IDA Credits & Grants] by World Bank Borrowers published in *January 2011* and revised in *July 2014* ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest.
6. Consultants may associate with other firms in the form of a joint venture or a sub- consultancy to enhance their qualifications.
7. A Consultant will be selected in accordance with Consultant Qualification Selection (CQS) method set out in the Consultants Guidelines.
8. Further information can be obtained at the address below during office hours i.e. 0900 to 1700 hrs.
9. **Expressions of Interest** must be delivered in a written form in plain sealed envelopes with consultancy **reference and name clearly marked on top** in person, by mail or by email to the address shown below or placed in the tender box at our offices on the 7th floor, Anniversary Towers, North Tower.

Postal Address:

Project Implementation Unit
Attention: Procurement Specialist
P.O Box 21190 –00100
Nairobi, Kenya.

Telephone No: +254-20-2210271/4

Physical Address:

Project Implementation Unit
Attention: Procurement Specialist
7th Floor, Anniversary Towers, North Tower.
Building No.19 Monrovia Street/University Way
Nairobi, Kenya.

E-mail: procurement.fssp@piu.go.ke;

10. **Deadline for submission of Expressions of Interest is 30th October 2020 at 1600 hours Kenyan local time.**

PROJECT MANAGER

FOR: PRINCIPAL SECRETARY/NATIONAL TREASURY