



REPUBLIC OF KENYA  
THE NATIONAL TREASURY AND PLANNING

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Ref: TNT/IOT/001/2021-2022 (20)

THE NATIONAL TREASURY  
P.O. BOX 30007 – 00100  
NAIROBI

8<sup>th</sup> September, 2021

To: All Bidders

REF: TENDER FOR DESIGN, DEVELOPMENT/ CUSTOMIZATION, SUPPLY, INSTALLATION AND MAINTENANCE OF AN ELECTRONIC GOVERNMENT PROCUREMENT (E-GP) SYSTEM FOR THE GOVERNMENT OF KENYA  
TENDER NO. TNT/IOT/001/2021-2022:  
ADDENDUM II

The National Treasury has issued the following addendum to Tender for Design, Development/ Customization, Supply, Installation and Maintenance of an Electronic Government Procurement (e-GP) System for the Government of Kenya.

S/No	Requested Clarifications	Clarification
1.	<p>Page No: 100 Section: Technical Team Item No: 3</p> <p>Requirements of the Supplier's Technical Team. The Tenderer shall provide a list of technical team who are competent to deliver the proposed solution as stipulated in the personnel requirements. The Tenderer must provide Copies of CVs signed by the firm and the individual, and attach certified copies of certificates certified by commissioner for oaths or notary of oaths.</p> <p>The team should include, but not limited to the following:</p> <p>We would like to explain challenge we have on the above point: Due to the current Covid Situations engineers and</p>	<p>All copies that require certification <b>SHALL</b> be certified by an Advocate and Commissioner for Oaths, High Court of Kenya or Notary Public in corresponding country</p> <p>The tender has been extended to close on <b>Tuesday 28<sup>th</sup> September, 2021</b> at 11.00 a.m.</p>

S/No	Requested Clarifications	Clarification
	<p>consultants are working from different locations Home/Offices/Global offices/Different Countries. Physical Original Certificates of Consultants and Engineers are in their custody. To get it Certified by Commissioner for Oaths or Notary of oaths requires physical originals to be produced. Due to current Covid situation local and global logistics are delayed and slow and this requires more days to fullfill.</p> <p><b>Our Requests:</b></p> <p>1. If possible can the above clause be relaxed with Self Certification and Organization Certification of all the Resource Certificate rather than Certification by Commissioner of Oaths or Notary?</p> <p>2. We also request extension of the submission date for 2 weeks as we are yet to receive the clarification to the queries raised.</p>	
2.	<p>Item 13 page 39 – Mandatory Requirement</p> <p>International Tenderers must submit a comprehensive <b>commitment plan</b> on how they shall work with Kenyan Nationals /Local Firms for the purpose of building capacity, transfer of knowledge, skills and provision of local content. Must provide names and contacts of the local firms</p>	<p>Item 13 of page 39</p> <p>The Commitment plan must include the following;</p> <ul style="list-style-type: none"> <li>(a) positions reserved for employment of local citizens;</li> <li>(b) capacity building and competence development programme for local citizens;</li> <li>(c) timeframes within which to provide employment opportunities;</li> <li>(d) demonstrable efforts for accelerated capacity building of Kenyan citizens;</li> <li>(e) succession planning and management;</li> <li>(f) a plan demonstrating linkages with local industries which</li> <li>(g) ensures at least forty percent (40%) inputs are sourced from locally</li> </ul>

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		<p>manufactured articles, materials and supplies partially mined or produced in Kenya, or where applicable have been assembled in Kenya.</p> <p>The tenderer <b>MUST</b> also show how they have reserved at least seventy-five percent (75%) employment opportunities for Kenyan citizens the services, of which not less than twenty percent (20%) shall be reserved for Kenyan professionals at management level.</p>
3.	<p>Pg. 135 C. Business and Functional Requirements 2.1 C</p> <p>Conduct training and capacity building activities for the staff of the selected pilot sites, Public Procurement Department staff, help desk and other stakeholders as identified by the Public Procurement Department with the level of adequate detail to support their respective roles and responsibilities on the system</p> <p>Pg. 447 - 3.8.2 Data Centre Operation Management</p> <p>The data center will be supported by an operation management team to provide continuous support on the e-GP system. A few of the key responsibilities to be performed by the team include: manning the Helpdesk and hotline facilities to answer queries related to e-GP system and escalate unresolved incidents for second level support to e-GP service provider</p> <p>Please clarify the Help Desk support will be provided by The National Treasury or the service provider needs to set up the Help Desk Support for L1 support.</p>	<p>Training shall be conducted as provided for in page 104 -108 of 448. The tenderer shall be required to undertake Training of Trainers (ToTs)</p> <p>Refer to page 135, (2) (2.1) the part of the paragraph states that <i>“During Tendering stage, the BPR document shall be used for reference and shall not form part of this Bid Document.”</i></p> <p>However, the Help desk shall be set and operated by The National Treasury</p>
4.	<p>Pg. 11 4. Eligible Tenderers 4.10</p> <p>Foreign tenderers are required to source at least forty (40%) percent of their contract inputs (in supplies, subcontracts,</p>	<p>The total contract price shall be in one currency as per ITT 20.1 page 32 of the Tender Document and the Service Provider is at liberty to determine how to pay the</p>

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	<p>and labour) from national suppliers and contractors.</p> <p>Please clarify if the charges for the work that is sourced from national suppliers and contractors is required to be provided in Kenyan Shillings in the Price Schedules. Also, will this amount be paid in Kenyan Shillings?</p>	<p>subcontractor.</p>
5.	<p>Pg. 109 iii. General Technical Requirements of EGP System 2, Operating System E</p> <p>The proposed OS shall be 12 No. which are fully OEM subscription.</p> <p>We would request you to kindly clarify the number of virtual machines in different instances such as Production + DR, Development, Training, Staging and Quality Assurance in which the 12 Operating System software are proposed to be deployed.</p>	<p>Tenderers are required to provide detailed proposal on the optimum number of nodes required per instance to ensure load balancing especially for the Application and Database.</p> <p>Irrespective of the number of OS requested, The National Treasury shall provide a virtualized environment.</p>
6.	<p>Pg. 49 Price Evaluation i</p> <p>Time Schedule: Time Schedule: Time to complete the Design, Development/ Customization, Supply, Installation and Maintenance of an Electronic Government Procurement (E-GP) System for The Government of Kenya from the effective date specified in Article 3 of the Contract Agreement for determining time for completion of pre commissioning activities is: 18 months. No credit will be given for earlier completion. Tenders offering a completion date beyond the maximum designated period shall be rejected. The e-GP system functions will be developed in phases in the General Technical Requirements.</p> <p>As per the Invitation to Tender document, time for completion of pre-commissioning activities is 18 months.</p> <p>Furthermore, as per the Implementation</p>	<p>Time for pre-commissioning activities remains 18 months.</p>

S/No	Requested Clarifications	Clarification
	<p>Schedule, the operational acceptance of phase 2 is expected to be completed in 54 weeks (14 months).</p> <p>We believe, from our experience of implementing projects of similar nature the time allocated to complete the acceptance of Phase 1 and Phase 2 of the project is not adequate and suggested to increase by at least 3 months for each phase.</p>	
7.	<p>Pg. 250 Implementation Schedule</p> <p>Implementation Schedule</p> <p>In line of clarification no. 4 above, please clarify the high-level project timelines - completion of delivery of phase 1, completion of delivery of phase 2, start and end of warranty for phase 1 (issuance of operational acceptance certificate for Phase 1), start and end of warranty for phase 2 (issuance of operational acceptance certificate for Phase 2), start of support and maintenance contract and period of support and maintenance contract and overall contract period. This is required for the scoping of the project. Can the suppliers deviate from the duration of individual line items mentioned in the implementation schedule and adjust the timelines as per their work plan while ensuring adherence to the duration of overall contract period?</p> <p>As per the implementation schedule, the 9 months' pilot implementation phase will coincide with the complete rollout of the system which is after 6 months of phase 1 go live. This means both pilot implementation of phase 1 and complete roll out of the system including phases 1 and 2 will run in parallel for some months. Please confirm.</p>	<p>SCC 29.4 has been amended to read <b>“Warranty period for Phase I shall be 12 months and six (6) months for Phase II”</b></p> <p>SCC 1.1(c) (xii) has been amended to read <b>“The Post-Warranty Services Period twelve (12) Months after the warranty period”</b>.</p> <p>SCC 12.1 (15) has been amended to read</p> <p><i>Annual support and Maintenance (after warranty period)</i></p> <p><i>One (1) year after warranty (Phase I and Phase II) – to be paid Quarterly in arrears upon satisfactory performance of SLA terms</i></p> <p>Operational acceptance shall be after successful tests and within 60 days after Go-Live. Suppliers can propose an elaborate implementation schedule depending on their implementation methodology. However, key project timelines must be adhered to.</p> <p>Year 1 (Y1) starts right after Effective date of the contract. (includes development, implementation, piloting operation acceptance of Phase I and start of the warranty period (first 6 months' warranty), and development of Phase II)</p> <p>Year 2 (Y2) continuation of Piloting of Phase I, and start of piloting of Phase II. Second 6</p>

S/No	Requested Clarifications	Clarification
		<p>months' warranty Phase I and start of 6 months' warranty period of phase II.</p> <p>One (1) year annual support and maintenance of e-GP system will start at the end of the warranty period and will have an option of an extension for maximum two (2) year's subject to satisfactory performance of contact.</p> <p>Attached see the revised <i>(5. Recurrent Cost Sub-Table [insert: identifying number] – Warranty Period) – page 72 of 448</i></p> <p><b>These clarification on warranty prevails over item No. 26 and 27 of Addendum I Ref: TNT/IOT/001/2021-2022 (15) dated 2<sup>nd</sup> September, 2021</b></p>
8.	<p>Pg. 72 5. Recurrent Cost Sub-Table [insert: identifying number] –Warranty Period</p> <p>We understand that the 2 years support and maintenance start with the end of 6 months' warranty of phase 1. Please confirm.</p>	<p>Refer to clarification No. 7 above.</p> <p>One (1) year annual support and maintenance of e-GP system will start at the end of the warranty period and will have an option of an extension for maximum two (2) year's subject to satisfactory performance of contact.</p>
9.	<p>Thanks for the Addendum, we have downloaded it. The extension of one week only is totally insufficient. Please extend the deadline to the end of this month.</p> <p>We are writing to request a further 14 days' extension to enable us compile the documentation and respond to the Tender.</p> <p><b>Request for deadline extension</b></p> <p>In order to be able to provide a proposal of a good quality we need your clarifications to the above questions. Please extend the deadline for at least 10 working days.</p>	<p>The Tender shall be extended.</p> <p>The tender has been extended to close on <b>Tuesday 28<sup>th</sup> September, 2021</b> at 11.00 a.m.</p>

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10.	<p><b>Section II – Tender Data Sheet (TDS) – ITT 19.2 (a) (p. 32/488)</b></p> <p>In the above point we read “The Tenderer must tender for contracts of Recurrent Cost Items not included in the main Contract. APPLICABLE”</p> <p>Can you please clarify what contracts you refer to (subject, duration, budget, etc.) and why they are not included in the main contract?</p>	<p><b>Refer to 5.</b> Recurrent Cost Sub- Warranty Period, page 72 of 448, item 1.6 (any other)</p> <p>Any recurrent item cost that is not listed in the tender document but the tenderer is of the opinion that they are required.</p>
11.	<p><b>Project Phases</b></p> <ol style="list-style-type: none"> <li>1. The warranty period starts with the operational acceptance of each phase (GCC 1.1.e item x)</li> <li>2. The warranty period lasts 180 days (6 months: SCC (GCC 29.4))</li> <li>3. The warranty period will have to be completed by the end of Y1 (your response to question 26)</li> </ol> <p>The above mean that the operational acceptance must take place 6 months after the effective date of the tender. However, this is not possible according to the implementation schedule you present on page 250 of the Tender document.</p> <p><b>Please revert to the original requirements and allow tenderers present a time plan aligned with the implementation schedule of page 250.</b></p> <p>Please also specify (for both Phase 1 and Phase 2) when the pilot phase mentioned in page 250 will commence and what its planned duration is.</p>	<p>Operational acceptance shall be after successful tests and within 60 days after Go-Live. Suppliers can propose an elaborate implementation schedule depending on their implementation methodology. However, key project timelines and project activities must be adhered to.</p> <p><b>Piloting for Phase I shall be for a full financial year which starts in July. Piloting for Phase II shall be for six (6) months.</b></p>

All the other terms and conditions remain the same.



**HEAD, SUPPLY CHAIN MANAGEMENT SERVICES  
FOR: PRINCIPAL SECRETARY / NATIONAL TREASURY**

**5. Recurrent Cost Sub-Table [insert: identifying number] –Warranty Period**

Lot number: [if a multi-lot procurement, insert: *lot number, otherwise state “single lot procurement”*] Line item number: [specify: *relevant line item number from the Recurrent Cost Summary Table– (e.g., y.1)*] Currency: [specify: *the currency of the Recurrent Costs in which the costs expressed in this Sub-Table are expressed*]

[As necessary for operation of the System, specify: *the detailed components and quantities in the Sub-Table below for the line item specified above, modifying the sample components and sample table entries as needed. Repeat the Sub-Table as needed to cover each and every line item in the Recurrent Cost Summary Table that requires elaboration.*]

Costs MUST reflect prices and rates quoted in accordance with ITT 17 and ITT18.

Component No.	Component	Maximum all-inclusive costs (for costs in [insert: currency])			Sub-total for [insert: currency]
		Y1	Y2	Y3	
1.	Software Licenses & Updates				
1.1	i. Application License	Incl. in Warranty			
1.2	ii. Database License	Incl. in Warranty			
1.3	iii. Operating System	Incl. in Warranty			
1.4	iv. Application Server License	Incl. in Warranty			
1.5	v. Electronic Document and Records Management System	Incl. in Warranty			
1.6	vi. Any Others				
2.	Annual Support and Maintenance (after warranty period)-				
2.1	i) Warranty period of 12 months (if any)				
2.2	ii) Annual support and Maintenance for 12 months				
2.3					
3.					
4.	[Identify other recurrent costs as may apply]				
	Annual Subtotals:				--
Cumulative Subtotal (to [insert: currency] entry for [insert: line item] in the Recurrent Cost Summary Table)					