



REPUBLIC OF KENYA
THE NATIONAL TREASURY AND PLANNING

Telegraphic Address: 22921

Finance - Nairobi

FAX NO. 310833

Telephone: +254 2252299

Website: www.treasury.go.ke

When Replying Please Quote

Ref: TNT/041/2021-2022

THE NATIONAL TREASURY

P.O. BOX 30007 – 00100

NAIROBI

27th May, 2022

To ALL Bidders

REF: TENDER FOR PROVISION OF CONSULTANCY SERVICES FOR THE DEVELOPMENT OF COMMUNICATION AND CHANGE MANAGEMENT STRATEGY FOR THE IMPLEMENTATION OF ELECTRONIC GOVERNMENT PROCUREMENT (E-GP) SYSTEM FOR THE GOVERNMENT OF KENYA TENDER NO. TNT/041/2021-2022: ADDENDUM II

The National Treasury has issued the following addendum for the Tender for Provision of Consultancy Services for the Development of Communication and Change Management Strategy for the Implementation of Electronic Government Procurement (E-Gp) System for The Government of Kenya.

No	Reference in the Tender Document	Response
1.	<p>We note that the issue of a 3 year communication strategy was not addressed. One of the components of the Change Management is a communication plan. This communication plan will address the issues of the varied stakeholders who are the users of the new procurement (e-GP) system. In this regard a stand alone communication strategy will not serve the purpose of migrating to the new system rather it should be embedded and in the change management strategy.</p> <p>Further a 2 day training workshop will not suffice as change is a continuous process involving varied stakeholders whose needs have to be addressed and therefore requires a structured training plan targeting different stakeholders to address their needs in terms of their</p>	<p>The Request for Proposal is for the Development of Communication and Change Management Strategy and not for implementation of the same.</p> <p>Refer to Addendum 1 <i>“Consultant to provide an integrated approach to all the required strategies.</i></p> <p><i>The change management, communication management and branding and publicity strategies should be aligned and speak to each other with clear implementation time lines of activities in order to achieve the specific objectives”</i></p> <p>The National Treasury shall source for an implementer and/or undertake implementation by itself at a later date.</p>

No	Reference in the Tender Document	Response
	involvement/roles in the change process.	The Consultant is therefore expected to come up with a Communication and Change Management Strategy (booklet) which will be implemented later by the National Treasury.
2.	Pursuant to the clarification of the above, I wish to seek a one week (7 working days) extension before closure for submission of the tender.	The Tender has been extended The Tender shall close on Tuesday 7th June, 2022 at 11.00 a.m.

All the other terms and conditions remain the same.



**HEAD, SUPPLY CHAIN MANAGEMENT SERVICES
FOR: PRINCIPAL SECRETARY / NATIONAL TREASURY**