



REPUBLIC OF KENYA  
THE NATIONAL TREASURY AND PLANNING

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21<sup>st</sup> June, 2022

Ref: TNT/054/2021 - 2022 (006)

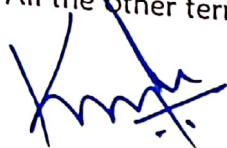
TENDER FOR PROVISION OF CONSULTANCY SERVICES FOR DEVELOPMENT OF A STRATEGIC PLAN FOR THE STATE OFFICERS AND CIVIL SERVANTS CAR LOAN SCHEME FUND  
RFP NO. TNT/054/2021-2022  
ADDENDUM 2

The National Treasury has issued the following addendum to Tender for Provision of Consultancy Services for Development of a Strategic Plan for the State Officers and Civil Servants Car Loan Scheme Fund

S/No	Requested Clarifications	Clarification
1.	Kindly provide bid security template as it's not attached to the bid document	The bid security template is attached to this addendum
2.	On stakeholder engagement, please guide on the number of participants to be engaged.  Who is expected to meet the cost of venues and related costs during stakeholder engagement  Due to COVID pandemic, can most of the works be done electronically including the stakeholder workshops?	The participants cost of venues and related costs will be met by the client – refer to page 65 of the RFP document item 8 on the responsibilities of the consultant in relation to stakeholder engagement.  The consultant can carry out engagements with stakeholders electronically so long as it does not affect the quality of the output expected.
3.	Kindly provide guidance on the pre- Pre-Proposal form	It's a mandatory requirement and must be filled by both client and consultant– refer to page 26 of the RFP document.  The pre-proposal conference form <b>MUST</b> be submitted for signature by the Head Supply Chain Management Services, the National Treasury,

S/No	Requested Clarifications	Clarification
		Harambee Avenue, Treasury Building, 6 <sup>th</sup> Floor, Room 619 via email: procurement@treasury.go.ke which will be signed and returned via email
4.	Kindly elaborate more on the requirement for capacity building and knowledge transfer	It's a proposal on how the consultant will transfer knowledge/build capacity of the officers assigned to work with them during the consultancy period.
5.	What do you mean by the consultant is expected to " <i>Guide the development of a communication plan for raising awareness amongst the targeted audience.</i> "	One of the key thematic areas this strategic plan should address is awareness creation on the existence of the scheme.  That strategic intent should be captured as a key objective in the strategic plan with possible ways/activities that would lead to effective awareness creation.

All the other terms and conditions remain the same.



HEAD, SUPPLY CHAIN MANAGEMENT SERVICES  
FOR: PRINCIPAL SECRETARY / NATIONAL TREASURY